

RESOLUTION 2009-5

RESOLUTION of the Board of Supervisors of the Township of Conewago, Dauphin County, Pennsylvania, establishing the Township's Open Records Policy for access to public records of the Township

WHEREAS, the Board of Supervisors wants to declare its intent to follow the schedule and procedures for disposition of records as set forth in the Municipal Records Manual approved December 16, 2008; and

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and was empowered thereby to make rules and regulations for records disposition; and

WHEREAS, the Municipal Records Manual was approved by said committee on December 16, 2008; and

WHEREAS, the Township of Conewago desires to dispose of records according to statutory requirements and also intends to set policy where no retention policy is established by the Municipal Records Manual Committee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Township of Conewago, Dauphin County, Pennsylvania that the Township will follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 and will set policy where no retention policy is established by Municipal Records Manual Committee.

ADOPTED by the Board of Supervisors of the Township of Conewago this 10th day of the June, 2009.

BOARD OF SUPERVISORS
TOWNSHIP OF CONEWAGO
DAUPHIN COUNTY, PENNSYLVANIA

ATTEST:

By: *Shirley A. Meyers*
Secretary

By: *John D. Roebuck*
Chairman

By: *Jay M Brandt*
Vice Chairman

By: *R. R. Kelly*
Board Member

(SEAL)