

# Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • [www.ConewagoTownship.com](http://www.ConewagoTownship.com)

## BOARD OF SUPERVISORS RE-ORG AGENDA

January 6, 2025

Call meeting to order by Solicitor (7:00 P.M.)

Please stand for the Pledge of Allegiance followed by a moment of silence. Meeting was advertised & is being recorded.

### **Nomination for Chair**

### **Nomination for Vice-Chair**

### **Scheduled Events:**

Board of Supervisors- Monday, February 3, 2025

Park & Recreation – Tuesday, January 21, 2025

Planning Commission – January 27, 2025 (if necessary)

BOS Workshop – Monday, January 20, 2025

Municipal Authority – Tuesday, January 7, 2025

### **Consent Calendar:**

Appointments and Rates are Recommended for Approval

### **Open Records Officer – Jessica Hunt**

**Alternate Open Records Officer: Karen Brandt**

**Chairman Zoning Hearing Board – Ian Berry, Stephen Black or Amber Branchi**

**Alternate Zoning Hearing Board – Eleanor Long, called 12/4, she will continue if no one else is available**

**Zoning Hearing Board Solicitor**

**EMC Coordinator – Tim Barry, confirmed is interested in continuing**

**COG Representative – Mimi Legro**

**COG Alternate – Frank Graybill**

**EITCC Representative- Mimi Legro**

**Board of Auditors – Caleb Schiavoni, emailed 12/4/24**

**Board of Auditors- Walter Schiavoni, emailed 12/4/24**

**UCC Appeals Board – George Giang, emailed 12/19**

**Chairman Vacancy Board- Cathy Scott, confirmed is interested in continuing**

**Tax Collector- County Treasurer and Keystone Collections, confirmed no change in rates**

**Sewage Officer- Brian McFeaters, Rate Schedule received, same as 2024**

**Zoning Officer- RETTEW 2025 Rate Schedule**

**Alternate Zoning Officer- RETTEW 2025 Rate Schedule**

**Township Engineer-RETTEW 2025 Rate Schedule**

**Building Code Inspector- Commonwealth Code, rates stay the same**

**Code Enforcement Officer- Commonwealth Code, rates stay the same**

**Solicitor- Nikolaus & Hohenadel, \$220/hr suggested (\$210/hr in 2024)**

# Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • [www.ConewagoTownship.com](http://www.ConewagoTownship.com)

**Outside Auditor-** SEK, no change in rates

**Cola Increase of % Cost of Living Adjustment**

**Employees:**

**Secretary/Payroll Administrator:** Jessica Hunt

**Treasurer/Assistant Secretary/Payroll Administrator:** Karen Brandt

**Roadmaster-** Jeremy Lingle

**Road Crew-** Jason Sweigart

**Road Crew-** John DeRemer

**Part-Time Road Crew** – Ken Houser

Supervisors will continue to work with Parks and Road Crews, the auditors will not be asked to increase the current rate of compensation for the supervisors as employees.

Current rates of compensation: Mimi Legro - \$22.00 per hour; Frank Graybill - \$22.00 per hour; Mike Long - \$22.00 per hour

**Depository**

Fulton Bank

Wells Fargo

Members 1<sup>st</sup>

PLGIT

**Concludes Consent Calendar**

**Public Comment** - Max 5 Minutes (if not on agenda)

**Treasurer Report:** Check Detail & Budget vs. Actual  
2024 Budget Transfer Report for Auditor

**Secretary Report:** Consideration for approval Meeting Minutes 12-11-24  
Consideration for approval Meeting Minutes 12-27-24

**Engineer Report**

Lutzkanin Temporary Certificate of Use Extension to June 16, 2025.

**Road Report**

**Mimi Legro**

Update Fee Schedule

**Frank Graybill**

**Mike Long**

# Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • [www.ConewagoTownship.com](http://www.ConewagoTownship.com)

Executive Session – Prospect Road Bridge Discussion