

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

**Chair Mimi Legro • Vice-Chair Frank Graybill • Supervisor Mike Long
Jessica Hunt – Secretary • Karen Brandt – Treasurer/Asst. Secretary**

BOARD OF SUPERVISORS MEETING MINUTES

June 12, 2024

Call meeting to order (7:00 P.M.)

Please stand for the Pledge of Allegiance followed by a moment of silence. The meeting was advertised & is being recorded.

Attendance: Mimi Legro, Frank Graybill, Mike Long, Frank Chlebnikow, Karen Brandt, Victoria Storz, Jessica Hunt, Jonathan Crist, Virginia Graybill, Jay Brandt, Todd Long.

Scheduled Events:

Board of Supervisors- Changed to Tuesday, July 16, 2024, at 7:00 pm. Will be advertised and posted.

Park & Recreation – June 18, 2024

Planning Commission – June 24, 2024 (if necessary)

BOS Workshop – June 26, 2024 (if necessary)

Public Comment - Max 5 Minutes (if not on agenda)

Jonathan Crist – questions existence of Per Capita Tax ordinance. The solicitor is working on creating this Ordinance. Questioned possible noise ordinance due to fireworks. Chlebnikow proposed calling the State Police and will get a copy of a possible ordinance for implementation.

Todd Long – questions whether 2022 audit was completed. Brandt confirms that it was.

Jay Brandt – shared concerns about mowing and Cedar Rd patching.

Solicitor

Cable Franchise Agreements

Mimi motions to enact ordinance 2024-001 and approve cable franchise agreement. Graybill seconds. **All in favor, motion carried.**

Mimi motions to enact ordinance 2024-002 and approve cable franchise agreement. Long seconds. **All in favor, motion carried**

Treasurers Report: Check Detail & Budget vs. Actual

Legro motions to approve check detail in the amount of \$323,458.29, subject to audit. Long seconds. **All in favor, motion carried.**

Transfer Creekside Meadows Escrow Accounts into General Fund

Transfer of funds in accounts to general fund, and closure of accounts verbally approved.

Review/Approve 2023 Audit Proposal from Brown Plus Accountants

Graybill motions to approve proposal. Legro seconds. **All in favor, motion carried.**

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Secretary Report:

Approval of 5-8-2024 Meeting Minutes

Legro motions to approve 5-8-24 minutes as presented. Graybill seconds. **All in favor, motion carried.**

Approval of 5-22-2024 Meeting Minutes

Legro motions to approve 5-22-24 minutes as presented. Graybill seconds. **All in favor, motion carried.**

Engineer Report

3065 Elizabethtown Road – Ryan Brown SWM Financial Security Release

Legro motions to release \$18,967.02 in full, subject to all bills being paid. Long seconds. **All in favor, motion carried.**

Amanda Bauder SWM Financial Security Release

Legro motions to release \$8,339.10, subject to all bills being paid. Graybill seconds. **All in favor, motion carried.**

Recommendation for Payment #3 – Danny Fisher Memorial Park Phase 3

Legro motions to release Payment #3 in the amount of \$82,841.63 to Ebersole. Graybill seconds. **All in favor, motion carried.**

Lutzkanin Temporary Certificate of Use

Legro motions to extend Temporary Certificate of Use for six months, expiring January 31, 2025. Long seconds. **All in favor, motion carried.**

Mapledale Road/Bellaire Road Four-way Stop – Authorization to PennDOT

Chlebnikow seeks authorization to reach out to PennDOT concerning the Four-Way stop at Mapledale Road/Bellaire Road. Graybill motions to approve the authorization for Chlebnikow to reach out to PennDOT. Legro seconds. **All in favor, motion carried.**

Local Share Grant – Project Identification

Township plans to apply for Debt Reduction for the DCIB loan for Meadow Lane (Priority 1) and a pavilion over the Pickleball picnic tables (Priority 2). Hunt will handle these grant applications with assistance from Legro and RETTEW.

Chair Mimi Legro

Consideration of Wheel-Loader Repair

Graybill motions to accept quote from Skyview Tractor Repair, up to \$6,000.00. Long seconds. **All in favor, motion carried.**

Conewago Place – no comments

Road Report– no comments

Legro motions to adjourn to Executive Session at 8:05 pm, with intent to return to regular session to discuss personnel issues.

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Return from Executive Session at 8:29 pm. Legro motions to adjourn at 8:30 pm. Graybill seconds. All in favor, motion carried.

Respectfully submitted,

Jessica Hunt, Secretary