

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

**Chairman Gary Painter • Vice-Chair Mimi Legro • Supervisor Terry Whitmeyer
Jessica Hunt Secretary • Karen Brandt Treasurer/Asst Secretary**

BOARD OF SUPERVISORS MEETING MINUTES

April 12, 2023

Call meeting to order (7:00 P.M.) – Meeting was advertised & is being recorded.
Please stand for Pledge of Allegiance followed by a moment of silence.

Attendance: Terry Whitmeyer, Gary Painter, Mimi Legro, Karen Brandt, Jessica Hunt, Matthew Creme, Frank Chlebnikow, Jay Brandt, Kevin Umbreit, Justin Stoltzfus, Ryan Swope, Marlin Swope, Jeremy Brocious, Jonathan Crist.

Scheduled Events:

Board of Supervisors- May 10, 2023

Park & Recreation – April 18, 2023

Planning Commission – April 24, 2023

BOS Workshop – April 26, 2023

Public Comment: Max 5 Minutes (if not on agenda)

Amphitheater and pavilion quotes - Kevin Umbreit from Recreation Resources presented specs on the Amphitheater and Pavilions, including one for the pad near the pickleball court.

Jonathan Crist – Brings up concerns about the condition of Nye Road and a driveway on Nye Road cutting into the roadway. Frank is going to check out the driveway tomorrow.

Jeremy Brocious – 6418 Schoolhouse Road - Meadow Lane - who is in charge of the pipe? Concerned about the slope of the pipes. Why did we not put an endwall on that side? How was pipe sealed when it goes into headwall? Why did they use spray foam? The pipe is not straight, it has sunk and was not sealed properly. He's hoping to get approval to replace the hedge row, maybe arborvitaes or pines?
Frank will look into his concerns.

Jay Brandt – the settling on Meadow Lane pipe speaks to the quality of the work. He thinks there should be a copy of the expenditure report, minutes, etc. Gates Road somebody sawed the edge off the concrete. Jay believes that driveway resurfacing should require a Permit.

Selective Insurance Renewal - proposal for insurance, Keystone has property and casualty insurance. Penn National has bonding. Selective has gone through all the equipment this year. Some of the equipment is on the Auto side of things. Selective added a catch-all policy for small items. Upon going over the asset list, some equipment was added that had not previously been added to the policy. Recommendations: Pollution Policy, Cyber Liability, Review Property, Review Auto and Equipment list. The new proposal will take effect May 1st. Whitmeyer motions to approve the insurance renewal, contingent upon any adjustments to the workmen's compensation amount, Painter seconds. **All in favor, motion carried.**

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Treasurer's Report

Check Detail & Budget vs. Actual

Legro motions to approve the check detail in the amount of \$275,462.38, Painter seconds. **All in favor, motion carried.**

Secretary's Report

Approval of Meeting Minutes:

Painter motions to approve the minutes of the 1/9/2023 and 1/31/2023 meetings. Whitmeyer seconds. **All in favor, motion carried.** Legro motions to approve the minutes of the 2/8/2023 meeting. Whitmeyer seconds. **All in favor, motion carried.** Painter motions to approve the minutes of the 3/8/2023 meeting. Legro seconds. **All in favor, motion carried.** Whitmeyer motions to approve the minutes of the 3/22/2023 meeting, with the addition of the wording "for personnel reasons" under the Executive Session adjournment. Legro seconds. **All in favor, motion carried.**

Engineer's Report:

2776 Church Road – Mahler Stormwater – As video was not provided by the resident, all the Township has is the recommendation from the engineer. The lender made clear that the LOC will not be renewed in September. Attorney Creme suggests the Township abides by the recommendation from the engineer, monitor the situation with the LOC, and if the issue is not closed out by the renewal date in September, the Township will reach out to the lender to default the LOC. Attorney Creme will reach out to the resident.

5850 Ridge Road Temporary Permit – Marlin and Ryan Swope. When this issue originated, Frank recommended they contact DTMA, DTMA levied a connection fee and inspected the property. The Swopes have lived in the RV in the driveway before for small periods but have not connected to the sewer in the past. Frank suggests the Swopes are required to get a temporary permit each year and must outline the timing each year. Ryan Swope hopes to stay there until the first week of June, then come back in October for a few weeks. Attorney Creme brings up an issue in East Cocalico with itinerant construction workers living in recreational vehicles. Whitmeyer is concerned about setting a precedent allowing the Swopes to connect to the sewer. Attorney Creme states that a temporary permit would satisfy the Township's need to make the permit temporary. *Whitmeyer motions to approve a temporary permit through November 30, 2023. Painter seconds. All in favor, motion carried.*

RV Complaint and Barking Dog Complaint – Frank will check on them 4/13/23.

Correspondence and Communications: (Non-Action Items – informational only)

Conewago Place Update – no comments

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Chair Painter:

Valley Road Erosion Issue – *Erosion and sinking has been observed near the guiderails, there should have been rock placed there in the past. The permit for the Township to place that rock is expected to be \$15K-\$18K. Painter motions to approve RETTEW to apply for the permit, Whitmeyer seconds. **All in favor, motion carried.***

Ridge Road Discussion – Painter proposes closing part of Ridge Road between Cedar and 743 temporarily. Frank suggests this may be a good “demonstration project” to see the impact of closing it. This will be discussed further at a later date.

Beagle Road Payment Application #3 – *Painter motions to approve in the amount of \$1,651.12. Whitmeyer seconds. **All in favor, motion carried.***

Pickleball Courts Payment Application #3 – *Painter motions to approve in the amount of \$14,562.80. Legro seconds. **All in favor, motion carried.***

Back-up Power Generator Quotes – Painter motions to approve purchase and installation of backup generator, not to exceed \$18,000.00 Per Legro and Whitmeyer, they’d like to hold off on this until they can see all the quotes.

Cost of Living Increase – *Painter motions to approve a 4% increase across the board retroactively to the beginning of the year. Legro seconds. **All in favor, motion carried.***

Road Report – no comments

Vice-Chair Legro:

Bargains in the Park Reminder

Grant writing webinar approval – Legro requests approval to be reimbursed for 1.5 hours of time that she used to take a Grant Writing Webinar. This is approved but does not require a motion.

Painter adjourned the meeting at 9:03 pm.

Respectfully Submitted,

Jessica Hunt, Secretary