

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

**Chair Mimi Legro • Vice-Chair Frank Graybill • Supervisor Mike Long
Jessica Hunt – Secretary • Karen Brandt – Treasurer/Asst. Secretary**

BOARD OF SUPERVISORS MEETING MINUTES

April 10, 2024

Call meeting to order (7:00 P.M.)

Please stand for the Pledge of Allegiance followed by a moment of silence. The meeting was advertised & is being recorded.

Attendance: Mimi Legro, Frank Graybill, Mike Long (via phone), Matt Creme, Karen Brandt, Jessica Hunt, Frank Chlebnikow, Dale Beshore, David Meck, Robert Gill, Justin Stoltzfus, Jay Brandt, Virginia Graybill, Greg Hill, Todd Long.

Scheduled Events:

Board of Supervisors- Wednesday, May 8, 2024

Park & Recreation – April 16, 2024

Planning Commission – April 29, 2024 (if necessary)

BOS Workshop – May 22, 2024 (if necessary)

Public Comment - Max 5 Minutes (if not on agenda)

Dale Beshore – Residents of Creekside Meadows have significant concerns about the easements and drainage culverts. Chlebnikow recommends talking to Joel with McNaughton Homes to verify dedication of SWM.

Treasurers Report: Check Detail & Budget vs. Actual

Legro motions to approve check register of \$211,950.70 subject to audit. Graybill seconds. **All in favor, motion carried.**

Secretary Report: Approval of 3-27-24 Meeting Minutes

Graybill motions to approve 3-27-24 DRAFT Minutes as presented. Legro seconds. **All in favor, motion carried.**

Engineer Report

3065 Elizabethtown Road – Recommendation for Financial Security Reduction

Legro motions to approve reduction of \$15,092.00, leaving a new balance of \$18,967.02. Graybill seconds. **All in favor, motion carried.**

Township Park Phase 3 – Application for Payment No. 1

Legro motions to approve Payment #1 in the amount of \$82,515.78. Graybill seconds. **All in favor, motion carried.**

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Creekside Meadows – Walkthrough completed - the roads are ready for consideration to adopt. Chlebnikow – Mike Knouse recommends formal acceptance of roads. Legro motions to accept dedication of roads in Creekside Meadows, subject to final review by Solicitor. Graybill seconds. **All in favor, motion carried.**

2024 Road Project – Award of Contract – Schoolhouse Road

Legro motions to approve award of Road Project to New Enterprise at a cost of \$120,408.20. Graybill seconds. **All in favor, motion carried.**

Chair Mimi Legro

Rob Gill – Keystone Insurance Presentation

Legro motions to approve Insurance Renewal of \$37,920.00 for 2024 coverage. Graybill seconds. **All in favor, motion carried.**

Greg Hill – Adventure Sports Driving Range – TIS and HOP submitted to RETTEW. Existing access will not meet current PennDOT requirements. Chlebnikow states that the 743 corridor is sensitive, and the Township will get feedback from Traffic Engineer at RETTEW.

John DeRemer CDL license/contract

Legro motions to move forward with approving tuition for John DeRemer’s CDL. Long seconds. **All in favor, motion carried.**

Valley Lot agreement/lease approval

Legro motions to approve lot rental. Graybill seconds. **All in favor, motion carried.**

Leaf pickup discussion- Township would like to discontinue leaf pickup due to equipment age and cost. No public comment.

Conewago Place – no comments

Road Report – no comments

Executive Session – Legro motions to adjourn to executive session at 8:09 pm to discuss personnel issues. Board returned from Executive Session at 8:22 and adjourned immediately.

Respectfully submitted,

**Jessica Hunt
Secretary**