

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

**Chair Mimi Legro • Vice-Chair Frank Graybill • Supervisor Mike Long
Jessica Hunt – Secretary • Karen Brandt – Treasurer/Asst. Secretary**

BOARD OF SUPERVISORS MEETING MINUTES

March 19, 2024

Call meeting to order (7:00 P.M.)

Please stand for the Pledge of Allegiance followed by a moment of silence. The meeting was advertised & is being recorded.

Attendance: Mimi Legro, Frank Graybill, Mike Long, Victoria Storz, Frank Chlebnikow, Jessica Hunt, Karen Brandt, Todd Long, Virginia Graybill, Donna Hoerner, Ralph Hoerner, Jay Brandt, Jon Crist.

Scheduled Events:

Board of Supervisors- Wednesday, April 10, 2024

Park & Recreation – March 26, 2024

Planning Commission – March 25, 2024 (if necessary)

BOS Workshop – March 27, 2024 (Beiler CU)

Public Comment - Max 5 Minutes (if not on agenda)

Todd Long – Questions if 2022 Audit was done. Brandt let him know that the Audit is in process with our outside auditors, Herbein Accounting.

Jay Brandt – Audits should have been done. Why did we have 3 loads of salt delivered at this time of year. Legro states that we ordered ahead for next year to save money.

Jon Crist – questions the construction on Roundtop Road. Chlebnikow tells him a permitted new home is being built. Mr. Crist also stated that he believes the Township should consider putting a Property Maintenance Ordinance into effect. Legro will investigate this.

Solicitor

Weaver ASA – Storz states that no action is necessary at this time.

Treasurers Report: Check Detail & Budget vs. Actual

Legro motions to approve the check detail in the amount of \$142,285.92, subject to audit. Graybill seconds. **All in favor, motion carried.**

Secretary Report:

Approval of 2-28-24 Meeting Minutes

Legro motions to approve 2-28-24 Meeting Minutes as presented. Long seconds. **All in favor, motion carried.**

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Engineer Report

Ragnar Relay Race – Use of the Park as Staging Area
Tabled until P&R meeting so Legro can present to them.

Ryan Brown – Children’s Museum - 3065 Elizabethtown Road Financial Security Reduction
Chlebnikow recommends reduction. Graybill motions to reduce Financial Security by \$5,903.63. Legro seconds. **All in favor, motion carried.**

Phase 3 Danny Fisher Park Progress Report – Ebersole is moving equipment at this point, and Erosion and Sedimentation Controls have been put in place.

Chair Mimi Legro

John DeRemer promotion to Full Time
Legro motions to approve promoting John DeRemer to full time. Graybill seconds. **All in favor, motion carried.**

Bryan Range – Acceptance of Resignation
Legro motions to accept Bryan Range’s resignation and recommends full release of remaining payroll hours. Graybill seconds. **All in favor, motion carried.**

Driveway & Roadside Pipe Policy Discussion
Township will investigate an ordinance that may already be in place. Will be discussed at a later meeting.

Conewago Place – no comments

Park & Rec Employees Start Date
Legro motions for Ralph Hoerner and Skylar Sweigart to return to work on the Parks crew as of 3/25/24, with Sherry Weaver expected to return in June. Long seconds. **All in favor, motion carried.**

Handbook Update – Probationary Period

Road Report – no comments

Legro motions to adjourn to executive session to discuss personnel issues at 7:54 pm. Long seconds. All in favor, motion carried. Board adjourned from executive session at 8:43 pm.