

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

**Chair Mimi Legro • Vice-Chair Frank Graybill • Supervisor Mike Long
Jessica Hunt – Secretary • Karen Brandt – Treasurer/Asst. Secretary**

BOARD OF SUPERVISORS MEETING MINUTES

February 14, 2024

Call meeting to order (7:00 P.M.)

Please stand for the Pledge of Allegiance followed by a moment of silence. The meeting was advertised & is being recorded.

Attendance: Mimi Legro, Frank Graybill, Karen Brandt, Jessica Hunt, Frank Chlebnikow, Matt Creme, Jay Brandt, Jonathan Crist, Galen Hitz, Justin Stoltzfus, Mike Long, Ralph Hoerner.

Scheduled Events:

Board of Supervisors- Wednesday, March 13, 2024

Park & Recreation – February 20, 2024

Planning Commission – February 26, 2024

BOS Workshop – February 28, 2024

Public Comment - Max 5 Minutes (if not on agenda)

Jonathan Crist – states that the candidates for the Supervisor position should have been posted on the website. Legro acknowledges his statement. Road sealant concerns. Legro states she will pass that on to the Roadmaster.

Jay Brandt – Requests expenditure reports, draft minutes and proposed road projects be made available to public. States there are drainage and base problems and sealer will continue to break up. Legro states they will take that under consideration.

Galen Hitz – Shares road concerns, concerning gutters, weeds, inlet pipe and a silt sock abandoned by Met-Ed after an auto accident.

Solicitor

Christian Beiler Conditional Use – Creme states that the BOS acts as Zoning Hearing Board in this case, and recommends they refer this to the Planning Commission for review at February 26th meeting. BOS will meet on March 27 to discuss PC findings. Meeting will be advertised and court reporter will be present.

Per Capita Tax Ordinance – Legro motions to direct Nikolaus & Hohenadel to prepare an ordinance for the Per Capita Tax. Graybill seconds. **All in favor, motion carried.**

Treasurers Report: Check Detail & Budget vs. Actual – Legro motions to approve the check register in the amount of \$59,539.17. Graybill seconds. **All in favor, motion carried.**

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Approval to Remove Gary Painter and Terry Whitmeyer on Fulton Bank Accounts– Legro motions to remove Painter and Whitmeyer from Fulton Bank Accounts. Graybill seconds. **All in favor, motion carried.**

Approval to Add to Fulton Bank Accounts – Frank Graybill & Mike Long– Legro motions to approve adding Graybill and Long to Fulton Bank Accounts. Graybill seconds. **All in favor, motion carried.**

Secretary Report:

Approval of 12-13-23 Meeting Minutes – Legro motions to approve the meeting minutes as presented. Graybill seconds. **All in favor, motion carried.**

Approval of 1-2-24 Meeting Minutes – Legro motions to approve the meeting minutes as presented. Graybill seconds. **All in favor, motion carried.**

Approval of 1-8-24 Budget Approval Meeting Minutes– Legro motions to approve the meeting minutes as presented. Graybill seconds. **All in favor, motion carried.**

Engineer Report

Prospect Road Bridge Removal – GP 11 Permit Application – Legro motions to approve RETTEW proposal for Bridge GP-11 Permit for \$21,500.00 subject to Mount Joy Township sharing in cost. Graybill seconds. **All in favor, motion carried.**

Adventure Sports Financial Security Release – Project is complete. RETTEW recommends full release of Financial Security. Legro motions to release the remaining \$8,366.46. Graybill seconds. **All in favor, motion carried.**

Temporary Occupancy – Childrens Museum – RETTEW supports Temporary Certificate of Use. Legro motions to allow. Graybill seconds. **All in favor, motion carried.**

Ryan Brown – Childrens Museum – Financial Security Reduction – RETTEW recommends FSR be reduced by \$5,488.00 as materials are in compliance. Legro motions to reduce FSR by \$5,488.00. Graybill seconds. **All in favor, motion carried.**

Swope – Temporary Trailer Parking - Legro motions to approve Temporary Permit for RV Residence effective February 14, 2023 through November 30, 2024. Graybill seconds. **All in favor, motion carried.**

2024 Roadway Project – Board Direction – tabled until Workshop meeting on 2-28-24

Creekside Meadow Offer of Road Dedication – Tabled until March regular meeting.

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Chair Mimi Legro

Conewago Place – no comments

Life Lion Presentation – Keith McMinn from Life Lion explained how the “First Due” emergency responder would work per their proposal. Creme states that 2nd Class Township Code requires the Township to appoint a First Due. Decision tabled until February 28, 2024 Workshop Meeting.

Acceptance of Whitmeyer Resignation - Legro motions to accept the resignation. Graybill seconds. **All in favor, motion carried.**

Appointment of New Supervisor – Legro motions to appoint Mike Long as Supervisor. Graybill seconds. **All in favor, motion carried.**

Road Report – no comments

Legro motions to adjourn at 8:12 p.m. Graybill seconds. All in favor, motion carried.

Respectfully submitted,

Jessica Hunt, Secretary