

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

BOARD OF SUPERVISORS RE-ORG MINUTES

January 2, 2024

Call meeting to order by Solicitor (7:00 P.M.)

Please stand for the Pledge of Allegiance followed by a moment of silence. Meeting was advertised & is being recorded.

Attendance: Rob Cronin – Nikolaus & Hohenadell, Mimi Legro, Terry Whitmeyer, Frank Graybill, Karen Brandt, Jessica Hunt, Frank Chlebnikow, Jeremy Lingle, Tim Smith, Donna Hoerner, Ralph Hoerner, Donna Fair, Virginia Graybill.

Welcome to new Member Frank Graybill.

Nomination for Chair – Whitmeyer motions to nominate Legro for Chair, Graybill seconds. All in favor, motion carried.

Nomination for Vice-Chair – Legro motions to nominate Graybill for Vice-Chair, Whitmeyer seconds. All in favor, motion carried.

Scheduled Events:

Board of Supervisors Budget Adoption Special Meeting - Monday, January 8, 2024 at 9:00 am

Board of Supervisors- Wednesday, February 14, 2024

Park & Recreation – January 16, 2024

Planning Commission – January 29, 2024 (if necessary)

BOS Workshop – January 24, 2024 (if necessary)

Municipal Authority – Tuesday, January 9, 2024

Consent Calendar:

Appointments and Rates are Recommended for Approval

Open Records Officer – Jessica Hunt

Alternate Open Records Officer: Karen Brandt

Chairman Zoning Hearing Board – Ian Berry

Alternate Zoning Hearing Board – Eleanor Long

Zoning Hearing Board Solicitor- Steven Stine, confirmed, no change in rates

EMC Coordinator – Tim Barry, confirmed

COG Representative – Mimi Legro

COG Alternate – Frank Graybill

EITCC Representative- Whitmeyer motions to appoint Legro. Legro seconds. All in favor, motion carried.

Board of Auditors – Caleb Schiavoni

Board of Auditors- Walter Schiavoni

Board of Auditors- open position

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

UCC Appeals Board – George Giangli

Chairman Vacancy Board- Cathy Scott

Tax Collector- County Treasurer and Keystone Collections, confirmed no change in rates

Sewage Officer- Brian McFeaters, Rate Schedule

Zoning Officer- RETTEW 2024 Rate Schedule

Alternate Zoning Officer- RETTEW 2024 Rate Schedule

Township Engineer-RETTEW 2024 Rate Schedule

Building Code Inspector- Commonwealth Code, confirmed, rate schedule received

Code Enforcement Officer- Commonwealth Code, confirmed, rate schedule received

Solicitor- Nikolaus & Hohenadell, LLP confirmed, no change in rates

Outside Auditor- SEK

Employees:

Secretary/Payroll Administrator: Jessica Hunt

Treasurer/Assistant Secretary/Payroll Administrator: Karen Brandt

Roadmaster- Jeremy Lingle

Road Crew- Jason Sweigart

Road Crew- Bryan Range

Supervisors will continue to work with Parks and Road Crews, the auditors will not be asked to increase the current rate of compensation for the supervisors as employees.

Current rates of compensation: Mimi Legro - \$22.00 per hour; Frank Graybill - \$22.00 per hour

Depository

Fulton Bank

Wells Fargo

Members 1st

PLGIT

Whitmeyer motions to approve Consent Calendar as above. Legro seconds. All in favor, motion carried.

Public Comment - Max 5 Minutes (if not on agenda)

Supervisor Whitmeyer – Whitmeyer tenders his resignation. Legro tables acceptance of resignation to February meeting.

Treasurers Report: Check Detail & Budget vs. Actual

Whitmeyer motions to approve check detail in the amount of \$235,020.51, subject to audit. Legro seconds.

All in favor, motion carried.

Conewago Township Board of Supervisors

3279 Old Hershey Road, Elizabethtown, PA 17022

717-534-8556 • Fax: 717-533-6643 • www.ConewagoTownship.com

Engineer Report

Closing of Prospect Road Bridge – Chlebnikow states that there has been a lot of scrutiny on the bridge in recent weeks. Lingle states that the issues are Priority 1, and the municipalities have 6 months to either fix the bridge or remove it. Whitmeyer motions to approve the closure of the bridge, conditional upon agreement with other municipalities. Legro seconds. All in favor, motion carried.

Lutzkanin – Temporary Extension of Certificate of Use

Legro motions to approve the Temporary Extension of the Certificate of Use and Occupancy. Whitmeyer seconds. All in favor, motion carried.

Road Report – no comments

Mimi Legro

Reimbursable Payment for amphitheater and pavilion to Recreation Resource – Legro motions to set up separate bank account for Park Projects Grant Funds. Whitmeyer seconds. Graybill abstains, motion carried.

Meeting adjourned at 8:10 pm.

Respectfully Submitted,

Jessica Hunt, Secretary